



MANUAL INDEX

- •• Synchronising Google and BlinkLearning
- Importing classes from Google Classroom
- •• How to edit the class
- How to share content

•• Synchronising Google and BlinkLearning

To import classes from your Google Classroom account into BlinkLearning, you will need to connect your accounts beforehand.

For **students**, there are two possible scenarios:

- If they don't have a BlinkLearning user, they don't need to do anything, as when you import your classes, users will be automatically created and connected to their Google accounts. This way, they'll be able to log in using the same passwords.
- If they already have a BlinkLearning account, they will need to connect their accounts beforehand in order for the import to take place. They'll be able to connect their accounts even if they have used different email addresses for each user.

Go to www.blinklearning.com and log in with your Google Classroom account by clicking on Connect with Google



┃ 1 All BlinkLearning video tutorials are here







Log in with your Gmail account and grant all permissions by clicking on Allow

| | Blinklearning wants to acce your Google Account |
|--|---|
| Choose an account | This will allow Blinklearning to: |
| to continue to Blinklearning | See, edit, create and delete all of your Google Drive files |
| Elena Teacher Blink | See, edit, share and permanently delete all th celeridars that you can access using Google Calendar |
| profesor1blink@gmail.com | View the email addresses of people in your classes |
| (2) Use another account | View the profile photos of people in your class |
| | Wew your Google Classroom class rosters |
| To continue, Google will share your name, email address, | View your Google Classroom classes |
| language preference and profile picture with Blinklearning. Before using this app, you can review Blinklearning's | View the activity history of your Google apps |
| privacy policy and Terms of Service. | Make sure that you trust Blinklearning |
| | You may be sharing sensitive info with this site or a can always see or remove access in your Google A |
| | Learn how Google helps you share data safely. |
| | See Blinklearning's privacy policy and Terms of Se |
| | Cancer Allow |

Next, log in to your BlinkLearning user. Check that the accounts are connected from your profile, where Disconnect should appear if they are connected.



•• Importing classes from Google Classroom

Ð Ň ? Content 6º Biology 5° Mathematics Resources 응용 Classes Rubrics 00 Message: Calendar Catalog N Statistics •• Learning <u>E</u>?

To import the class or classes, go to the Classes section and click on (+) Create class



(=



2





In the Google Classroom section, click on Import



A new window is displayed in which only the available classes in your Google Classroom that have not been imported before will be shown. Select the class or classes you want to import.



The new class will then appear in the Classes section.



(=





Assign content to your class and start working with your students.



•• How to edit the class

To make changes to the class, first edit the information in Google Classroom.

| | | | | | + 🏽 🕎 |
|-----------|---|----------------|-----------|-------------|-------|
| History 2 | Chemistry Move | 6º Bioloç B | βy : 5° M | lathematics | |
| | Copy invitation link Edit Copy Archive | ~ □ | ~ □ | ~ □ | |
| Physics | Science | Clase ME | E2 Mat | nematics 2 | |
| D | ~ □ | ~ □ | ~ □ | ~ □ | |

Then synchronise the class in BlinkLearning by clicking on the Synchronize with Google Classroom button.

| Teacher Blink | | Synchronize with Google Classroom | 3) |
|---------------|---|-----------------------------------|----|
| Teacher | USERS (1) CONTENTS (1) SHARED FOLDERS GRADES HOMEWORK RUBRICS FORUM | | |
| Content | | | |
| Resources | Teachers (1) | | |
| ନୁକୁ Classes | b | | |
| oc Rubrics | Teacher Blink | | |
| Messages | | | |
| Calendar | | | |
| Catalog | | | |
| ✓ Statistics | | | |
| History | | | |
| History 2 | | | |
| •• Learning | | | |



(=

4



•• How to share content

Go to the book you have assigned to the class and click on Share.



Next, select the option to share in Google Classroom

| | | | - O | PASOS DE UN PROYECTO |
|--------------------|-----------------|------------------|-----------------------------|----------------------|
| | | | | |
| | < Share | | × | |
| Sesión 0 | ð | 6 🖸 | | Sesión 4 |
| | Copy Link | Facebook Twitter | Google Classroom | |
| 01 | | | Classroom | 04 |
| Crear expectativas | Introducción al | ¿Qué es el métod | o El Origen del Universo | Estrellas, plan |

Select the class and then the Create material option. Then, click on Go.

| Share to Classroom | Share to Classroom | Share to Classroom |
|--|--|------------------------------------|
| History 2 | H History 2 • | History 2 |
| Choose action 🗸 | Choose action | Create material 👻 |
| Go | Create assignment Ask question Make an announcement Create material | |
| Next, fill in the required fields and cl | ick on <mark>Post</mark> | |
| × 🕐 Material | | Post 👻 |
| Title Homework | | For History 2.2 		 All students |
| Description (optional) | | No topic 👻 |

5 All BlinkLearning video tutorials are here



IU≣X

Blink Activity | BlinkLearning





Finally, you can check how the shared material has turned out by clicking on View. Your material is now available in Google Classroom.



If students are linked to a different learning centre than the teacher, contact <u>help@blinklearning.com</u> to make the change in the students' profiles. Otherwise, it will not be possible to complete the import.



Do you need help?

Send us your query to <u>help@blinklearning.com</u>.

